Islamic Primary School (2025-2026)

Report on Use of Capacity Enhancement Grant

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Evaluation
Learning and Teaching	1. To give support to teachers' administrative work and assist teachers to prepare teaching materials.	Recruit one CA	- To reduce the workload of teachers and improve teaching effectiveness	From Sept 2025 To Aug 2026	Salary of the CA with MPF：2.5 months	Most of teachers give affirmative response to the support staff's performance	- Teachers could be supported from the CA. - Teachers had more space to develop the curriculum as well as design the teaching and learning materials
	2. To assist the School Librarian on matters related library set up and books cataloging and the reading activities. Support teachers' administrative work and assist teachers to prepare teaching materials	Recruit one Chinese assistant	- To render support to daily operation of the library. - The reading activities can be implemented more effectively - To reduce the workload of teachers		Salary of the assistant with MPF		- Most of teachers agree that the TA can support the School Librarian on matters related to the library set up, cataloging and reading activities. - The daily operation of the library was very smooth.
Ethnic **Education and religion Study for Muslim Students**	- To enrich Muslim students' religious knowledge - to conduct Quran' classes at 9th period and after school - to assist teachers once/twice a term in religious lessons - To develop students' proper value and good behavior	Recruit one part-time Student Affairs Assistant (Imam)	- Teachers' workload in Religion education can be reduced. - Muslim students have more religious guidance. - Students' discipline problem will be improved	From Sept 2025 to July 2026	Salary of the Imam with MPF (11months)	➢ Students' religious knowledge is enriched ➢ Students' value and behavior will be well developed	- The Imam resigned in Sept. temporarily, only completing his work for Sept. The school was also unbale to recruit a mew Iman within a short period of time. - The Imam can assist the school in contacting imams from different regions to promote religious activities and the school itself.
Total：$342,241.37							